

**BID PROCESS RESOLUTION OF
BOZMAN FARM ESTATES MASTER ASSOCIATION, INC.**

WHEREAS, the Board of Directors (the "Board") of Bozman Farm Estates Master Association, Inc. (the "Association") finds there is a need to establish a bid process for vendor contracts over \$50,000; and

WHEREAS, the Association is authorized by Section 209.0052 of the Texas Property Code to establish procedures regarding Association contracts;

NOW, THEREFORE, IT IS RESOLVED that the Board adopts the following Resolution (the "Resolution"):

For any contract for services that will cost more than \$50,000, the Association will solicit bids or proposals using the following bid process:

1. The Board will obtain at least three bids, if reasonably available in the community.
2. The Board may, at its discretion, form an ad hoc committee to assist with the procurement of bids.
3. Bids from vendors with a prior relationship with either the management company or any Association member may be accepted upon disclosure of the material facts regarding the relationship or interest with respect to the proposed contract.
4. One of the bids may be from a board member, a board member's relative or a company affiliated with a board member or their relative, if the requirements of Section 209.0052(b) of the Texas Property Code are met.
5. To the extent a prospective vendor is a residential delivery company or an in-home service company as defined in Texas Civil Practice & Remedies Code (CPRC) Section 145.001, the Association must request in writing that the vendor obtain an applicable criminal history background check as described in CPRC Section 145.002.
6. Prospective vendors must carry any appropriate licenses and general liability insurance.

IT IS FURTHER RESOLVED that this Resolution is effective September 1, 2021, to remain in force and effect until revoked, modified or amended.

This is to certify that the foregoing resolution was adopted by the Board of Directors at a meeting of the Board on July 7, 2021, and has not been modified, rescinded or revoked.

Officer _____

Date 7-8-21

